



FAIRFAX COUNTY PUBLIC SCHOOLS

International Baccalaureate Diploma Program Memorandum of Understanding For Diploma Candidates and Diploma Program Courses Candidates

1. We have received or accessed on the school website, read, and understood, and accepted the General Regulations from the IB (*found on Marshall High School's website under IB Program – General Information*).
2. We have noted and understood the rules on copyright relating to students' materials submitted to the IB as provided under Articles 6 and 7 of the IB General Regulations, which state in which ways that IB has the right to use student work and student data for assessment, educational, and training purposes.
3. We understand that if a student is guilty of Academic Misconduct (see Section IV Special Cases; Articles 20: "Candidates suspected of academic misconduct" and Article 21: "Investigating cases of suspected academic misconduct") a grade of N will be given, which means "no grade" on their official IB Diploma or Diploma Courses Results. In an effort to maintain Academic Honesty and therefore prevent Academic Misconduct, we understand that students enrolled in all IB Courses are required to submit their assessments to Turn It In and Blackboard Safe Assign.
4. We understand that all examination fees for FCPS students are paid by the county. We also understand that if a student drops an IB course or changes an IB course (for example, if a student moves from SL to HL) after the November 15th deadline for registration, the family must pay the appropriate late fees. New registrations after November 15 are \$214 plus \$110 per subject; new registrations after January 15th are \$459 plus \$110 per subject. Change fees per subject are \$35 from November 15 – January 15 and \$140 after January 15th; the registration fee of \$160 must be paid if the course dropped after November 15th is the only IB course for which the student is registered.
5. We understand that if a student chooses not to complete the internal assessment and/or not to sit for the examination he or she must pay a fee of \$110 and will not receive the additional 1.0 GPA boost for the course, as well as to reimburse the county a fee of \$160 if it is the only IB course for which a student is registered. An unpaid fee will become a senior obligation, and the student will not be allowed to graduate without clearing all obligations.
6. We understand that a student must sit for the examination unless he or she is seriously ill or there is a death in the immediate family; in the case of illness the student must have a signed doctor's note in order to be granted permission to retake the exam. If the student is able to take over 50% of the examination (including internal assessments and other papers), he or she will receive full credit for the exam. If a Diploma Candidate is not able to take over 50% of the exam, he or she may obtain authorization to sit for the exam in November 2015; Diploma Program Courses Candidates must wait until the following May 2016 to re-take an IB Exam, if applicable.
7. We understand that students must attempt all components of a given IB Exam, otherwise known as Internal and External assessments, to the best of their ability in order to be awarded the 1.0 boost to their GPA.
8. We understand that students are expected to read and adhere to the rules and regulations for IB examinations outlined in the code of conduct that they will receive prior to the examination period.