



Friendship Woodridge International School

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The Role & Responsibilities of the IB PYP Coordinator

The PYP Coordinator is responsible for partnering with school administration and International Baccalaureate as an instructional specialist, data coach, learning facilitator, school leader, and catalyst for change. The PYP Coordinator will play a key role in enhancing student learning by supporting instructional effectiveness through facilitation of teacher collaboration; individual coaching; professional development planning, facilitation, and assessment of programs.

A commitment to collaborative planning is central to the philosophy of the PYP. The PYP coordinator has a pivotal role in this process, taking responsibility for ensuring that pedagogical aspects are discussed, information is disseminated and the program is planned, taught and assessed collaboratively.

Together with other members of the school's leadership team, the PYP coordinator is involved in the whole-school implementation and organization of the program. Besides maintaining contact with school administrators, the PYP coordinator should communicate directly with all members of the teaching team and be involved in whole-school planning, as well as in-school and out-of-school professional development.